<u>महत्वपूर्ण</u>

<u>संख्या-6/2016/203/35-1-2016-एक्स-02/पी0पी0डी0/2016</u>

प्रेषक,

प्रमुख सचिव,
नियोजन विभाग,
उ0प्र0 शासन, लखनऊ।

सेवा में,

1-समस्त प्रमुख सचिव/ सचिव/विभागाध्यक्ष, उ0प्र0शासन
2-मण्डलायुक्त/ जिलाधिकारी।

दीर्घकालीन योजना प्रभाग, नियोजन विभाग लखनऊ: दिनांक: **03** मार्च, 2016

विषय- एन0आई0सी0 के मेल- यूजर बनने के लिये।

महोदय,

समस्त को सूचित किया जाता है कि एन0आई0सी0 का मेल किसी भी सरकारी अधिकारी को प्रदान किया जा सकता है, इसके लिये वह संलग्न प्रोफार्मा पर अपने विस्तृत विवरण श्री शैलेन्द्र जौहरी, एन0आई0सी0 एडमिनिस्ट्रेशन (मो0न0- 9889943620), तृतीय तल, योजना भवन, लखनऊ को प्रेषित कर सकते हैं।

<u>संलग्नक- यथोपरि</u>।

(अरूण कुमार सिन्हा)
प्रमुख सचिव।

<u>संख्या: 6/2016/203/35-1-2016 तद्दिनांक ।</u>

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषितः-

1- प्रमुख सचिव/सचिव/विशेष सचिव, मा0 मुख्यमंत्री, उ0प्र0 शासन।
2- निजी सचिव, मा0 राज्यमंत्री, नियोजन विभाग।
3- प्रमुख स्टाफ आफीसर/निजी सचिव, मुख्य सचिव, उ0प्र0 शासन।
4- कृषि उत्पादन आयुक्त, उ0प्र0 शासन।
5- औद्योगिक एवं अवस्थापना विकास आयुक्त, उ0प्र0 शासन।
6- समस्त प्रमुख सचिव/सचिव/विभागाध्यक्ष, उ0 प्र0 शासन।
7- समस्त जिलाधिकारी/मण्डलायुक्त, उ0प्र0।
8- निजी सचिव, प्रमुख सचिव, नियोजन विभाग।
9- राज्य सूचना-विज्ञान अधिकारी, एन0आई0सी0 राज्य एकक, को इस आशय से प्रेषित कि अपने स्तर से प्रत्येक जनपद के डी0आई0ओ0 को जिले स्तर पर साफ्टवेयर के सफल संचालन हेतु वांछित सहयोग प्रदान करने के लिये।
10- निदेशक, दीर्घकालीन योजना प्रभाग, नियोजन विभाग, योजना भवन, लखनऊ।
11- नियोजन अनुभाग-2/3/4 एवं राज्य योजना आयोग-1/2

2/-

12- समस्त प्रभागाध्यक्ष, राज्य नियोजन संस्थान/अपर निदेशक, भूमि उपयोग परिषद/अपर निदेशक एवं संयुक्त निदेशक, राज्य योजना आयोग।

13- श्री अंशू रोहतगी(तकनीकी निदेशक)/सीनियर सिस्टम एनालिस्ट (साइन्टिस्ट-सी) श्री दीपांकर श्रीवास्तव, एन0आई0सी0, योजना भवन, लखनऊ।

14- गार्ड फाइल।

आज्ञा से,

(राम रेखा पाण्डेय)
संयुक्त सचिव।

Government of India
Department of Information Technology,
MCIT NATIONAL INFORMATICS CENTRE

Application for Dialup (ISDN/ PSTN) Internet Access/ E-Mail Account

(Please **tick**(√)the required services and read the instructions given in the reverse of this page; The completed application form, duly signed by the concerned Project Coordinator /HOD of the concerned NIC Cell, should be **submitted to Support Center at "iNOC, A4B2 Bay, A-Block C.G.O. Complex")** . Please use CAPITAL LETTER.

1) **Name*:**

_____

(Dr./Mr./Ms. First name Middle Name Surname)

2) **(a)Date of Birth*:**_____ **(b)Designation*:**_____

3) **Min./Dept./Org*:** _____

4) **Address for correspondence*:**_____

_____**City:**_____ **Pin Code:** _____

5) **Telephone Number:(O)***_____**(R)**_____**Mobile*:**_____

6) **Preferred email_id** : a)** _____**@nic.in, b)** _____**@nic.in**

7) **Alternate e-mail address, if any, for correspondence:**_____

8) **Date of Retirement/Date of Completion of Contract(dd/mm/yyyy)*:**_____

This is to declare that I have read the terms and conditions and I agree to abide by them.

* **Entries are mandatory and need to be filled.**

Signature of Competent Authority of the Department with date and seal

Signature of the Applicant with date and seal

Account Category:
Free/ Paid **If free, on What Basis:**_____
If paid, Project No. :_____

Signature of NIC Coordinator/HOD with date and seal

Name & Designation:_____
E-mail and Tel._____

FOR OFFICE USE

Billing Division(RR Section):
File Number:
Payment Processed: Yes/ No **Signature**

User ID Creation:
Assigned login ID:_____**Domain:**_____
Remarks(BO/PO):_____ **Signature of iNOC incharge**

Signature of the Operator

Name& Desig.:_____

****The login ids will be generated based on the existing email address policy.**
****A suffix may be added to make the email id uniq across the domain**

E-MAIL TERMS AND CONDITIONS

1. Users are requested to keep the given userid and password a secret.
2. Please change your password at least once in every three months.
3. By not doing so (point no. 1 & 2 above) the account may be compromised by hackers and the hacker can use the same account for sending spurious mails on the accounts behalf. **NIC is neither responsible nor accountable for this type of misuse of the compromised mail accounts. Gross misuse might be detected by automated monitoring tools, which in turn will automatically deactivate the account.**
4. Do not open any attachments unless, it has come from a known source. In fact delete those mails which are not relevant to you and still you received it. They might contain a virus that will corrupt your computer.
5. Users are requested, if possible, to install the personal firewall software to secure their machine and e-mail traffic.
6. Users are requested to install the Antivirus software with latest pattern update periodically and OS patches in their system.
7. If using Outlook, Outlook Express, Mozilla Firefox on Microsoft WINDOWS 9X/ ME/ NT/ 2000 Prof./ XP, please apply the appropriate patches announced by the Microsoft/ Mozilla from time to time.
8. NIC is not responsible for the contents that are being sent as part of the mail. The views expressed are solely that of the originator.
9. NIC e-Mail Service is provided over secure channels only. That is WEBmail is over HTTPS (tcp port 443), POP service is over POP3S (tcp port 995), and SMTP service is over SMTPS (tcp port 465). Users are required to suitably modify the client software settings to use the service.
10. Accounts will be given access over WEB only(https://mail.gov.in). If user wants access over POP/IMAP, he/she has to send the request for the same to support@gov.in
11. NIC will take all possible measures to prevent data loss, however, due to unforeseen technical issues, if the same happens, NIC cannot be held responsible.
12. User is responsible for his/her data. In case he/she accidentally deletes data, he/she will not ask NIC to restore it.
13. Individuals are responsible for saving email messages as they deem appropriate. Messages will be automatically purged from folders as follows:
    - Inbox – 1 year
    - Sent - 120 days
    - Trash -10 days
    - Probably Spam – 15 days
14. NIC account will be deactivated, if not used for 90 days.
15. Email id will be deleted after a period of 9 months from the date of deactivation if no request for activation is received.
16. Contact our 24x7 support if you have any problems. Phone 24360088/24360084 or you can send mail to support@gov.in
17. Please note that advance payment is a must for paid users of Internet/ISDN/E mail.

Signature of the Applicant with date and seal

1- यह शासनादेश इलेक्ट्रानिकली जारी किया गया है, अत: इस पर हस्ताक्षर की आवश्यकता नहीं है ।

2- इस शासनादेश की प्रमाणिकता वेब साइट http://shasanadesh.up.nic.in से सत्यापित की जा सकती है ।

http://shasanadesh.up.nic.in